

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
AUGUST 23, 2016**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, August 23, 2016, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member Nancy Eckerle	Present

Also present were Police Chief J. Michael Bennett, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita Boehm. Street Commissioner Jeffrey Theising arrived at 8:09 a.m.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present, which is a majority; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on August 9, 2016. Thereafter, a motion was made by Nancy Eckerle and seconded by Timothy Bell to approve the minutes as presented. Motion carried 3-0.

STREET CLOSURE REMINDER

Mayor Seitz reported that the closure of Second Street between Newton and Clay Streets to remove a tower at the Crop Production Services Inc. building was scheduled for this morning.

UNIFIED DEVELOPMENT CODE UPDATE

City Attorney Renee Kabrick reported that at the September 8, 2015 Board of Public Works and Safety meeting, the board approved additional funds of \$9,200 in order for Ratio Architects to finish the unified development ordinance that KK/The Planning Workshop did not finish. Kabrick clarified for the minutes that the total contract amount with Ratio Architects is not-to-exceed \$12,900.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to amend the September 8, 2015 minutes that approved an additional \$9,200 for Ratio to complete the unified development ordinance by adding language that the total contract amount with Ratio Architects is not-to-exceed \$12,900. Motion carried 3-0.

POUND THE PATOKA 5K RUN/WALK

Janelle Hasenour, representing Fifth Street Elementary School, asked permission to use city streets and the river walk on Saturday, October 15, 2016 from 7:00 a.m. to noon for the Pound the Patoka 5K Run/Walk that begins at 9:00 a.m. This is a new event for this organization. The route starts in the front of 5th Street School, and heads east towards the river walk by using 4th Street, travel south on the river walk to Ruxer Golf Course, then cross Clay Street and go in front of the street department building, then travel north using the path along the soccer field, cross 2nd Street, head towards the school and then finish at the football field.

A motion was made by Timothy Bell and seconded by Nancy Eckerle to approve use of City property as needed for the run on October 15, 2016 from 7:00 a.m. setup to noon with the event starting at 9:00 a.m. Motion carried 3-0.

KIDS DAY

Ann Knies, representing the Greater Downtown Jasper Business Association, asked permission to use the sidewalks around the Square on Saturday, September 24, 2016 from 8:00 a.m. to 4:00 p.m. for the 23rd annual Kids Day event. The event will be held from 10:00 a.m. to 3:00 p.m. and allows kids in kindergarten thru 12th grade to set up a booth and sell their goods.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit the Greater Downtown Jasper Business Association to host the annual Kids Day and utilize the City sidewalks on September 24, 2016 from 8:00 a.m. to 4:00 p.m. Motion carried 3-0.

BAND CONTEST REQUESTS

Brian Ketzner, representing the JHS Band Parents, requested permission to use City streets and property for the ISSMA High School Marching Band Competition on Saturday, October 8, 2016 from 7:30 a.m. to 8:00 p.m.

Ketzner said they want permission to close Scott Rolen Drive from 5th Street to behind the school and close Second Street from east of Hometown IGA to Clay Street. There will be no restrictions to 5th Street traffic in front of the school. They also want to close the Schroeder Sports Complex parking lot to the general public so that lot can be used for school bus and band equipment vehicle parking. They want to use Schroeder Sports Complex and the street department and park maintenance areas for music warm up and marching preparation.

A motion was made by Nancy Eckerle and seconded by Mayor Seitz to approve the request from the band parents to use certain City streets and property on Saturday, October 8, 2016 from 7:30 a.m. to 8:00 p.m. Motion carried 3-0.

HONOR AND REMEMBER RIDE

Garry Hisel said a local jeep club is going to have an Honor and Remember Ride throughout the county on Sunday, September 11, 2016. At the end of the ride they want to have a ceremony around the Courthouse Square to honor law enforcement, fire departments, first responders, EMTs, and armed forces. Hisel said the route starts at Sternbergs, then goes to Huntingburg, Ferdinand, and Jasper. While on the ride they want to go past places such as police and fire stations. Hisel asked to close the Square during the ceremony.

When asked about how many jeeps would be in the caravan, Hisel said it could be 30-50 or even more. Police Chief J. Michael Bennett said he did not think it was feasible to close the Square to vehicular traffic. Since the event is on a Sunday, Bennett thought 30-50 jeeps could find parking spaces around the Square. Fire Chief Kenneth Hochgesang agreed with Bennett regarding the parking. He recommended keeping the Square open if a fire truck needs to travel to the west side of the City. Director of Ambulance Services Suzan Henke said timing is very important to us so emergency vehicles must not be delayed.

Mayor Seitz said he is concerned about the lack of an exact route and not knowing how many jeeps. Nancy Eckerle said it would be helpful to know the exact route. Timothy Bell agreed that there should be plenty of parking available on a Sunday plus they could use the city hall parking lot.

Mayor Seitz said he would welcome further communication from Hisel with the chief and with Suzan Henke and present a map. It was the consensus of the board members not to close the Square for this event. Seitz instructed Hisel to present the route to his office by August 31st.

TEMPORARY RESTRICTIONS ALONG DORBETT STREET

Jeremy Giles, Danco Construction, said he is doing some renovation work at Memorial Hospital. He asked permission to park a concrete truck in the northbound traffic lane of Dorbett Street and to eliminate parking on the west side of Dorbett Street for one to two hours while doing concrete work for Memorial Hospital. They plan to do this work on September 1 or 2, 2016 and towards the end of September.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit Danco Construction to block off parking on the west side of Dorbett and block the northbound lane of Dorbett Street for two different times, one in the first part of September and one in the end of September. Motion carried 3-0.

CLOSE ALLEY

Board member Timothy Bell, on behalf of Nick Weyer with Weyer Moving, asked permission to close the north/south alley off of 13th Street between 106 and 110 W 13th Street from 8:00 a.m. to noon on September 12, 2016 while Weyer moves items out of the house located at the northeast corner of 13th and Newton Streets. He plans to park the moving van on 13th Street. He will place cones in that area so vehicles go around the van.

A motion was made by Timothy Bell and seconded by Mayor Seitz to allow the closure of the alley on 13th Street between 106 and 110 W. 13th Street on September 12, 2016 after 8:00 a.m. and block off the west bound lane of traffic by the alley. Motion carried 3-0.

HIGH WEED COMPLAINTS

Fire Chief/Code Enforcement Officer Kenneth Hochgesang reported to the board the names of property owners and the locations that have been cited under 5.12.040 weed removal/notice. The names and locations are as follows:

Owner: Carlos & Martha Trujillo
Location: 217 Sherri Lane

Owner: Taryn Brelage
Location: 1511 Mill St.

Owner: April Lenardo
Location: 1430 Rees St.

REPORTS

Fire Chief Kenneth Hochgesang said he received a call from a Homeland Security representative who informed him that the fire department was awarded a \$35,000 grant for a training structure. The grant proceeds must be spent by June 1, 2017.

Hochgesang also reported that they had training on a rescue pump last Thursday. This pump is a compression tool that assists with providing CPR to people needing such assistance.

City Engineer Chad Hurm introduced Jacob Small a Jasper High School senior who will be working with Hurm for the next few weeks. Small is serving as an intern under the Dubois County Work-Based Learning program.

Mayor Seitz acknowledged receipt of the monthly police activity report.

CONFERENCE

Police Chief J. Michael Bennett asked permission for Officer Adam Bower to attend the 2016 K9 Cop Conference in Louisville, Kentucky on November 14, 15, and 16, 2016.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit Officer Bower to attend the conference. Motion carried 3-0.

AMEND WEED ABATEMENT ORDINANCE

City Attorney Renee Kabrick said the weed abatement ordinance says if a landowner fails to cut and remove the weeds and/or rank vegetation within the time prescribed in the notice, the City may enter the property *to cut and remove the weeds*. Kabrick said the question came up whether or not the City could spray weed-killing products on the property such as around buildings and lots to keep

the weeds from growing. Kabrick asked the board to recommend to the council to amend the weed abatement ordinance to add language that would allow the City to cut, mow, spray and use any other means to remove the weeds.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to recommend to the council to pass the amendment to the ordinance. Motion carried 3-0.

CONFLICT OF INTEREST STATEMENT

Mayor Seitz asked the board to accept the conflict of interest disclosure statement submitted by Nancy Eckerle. Eckerle’s nephew, Matt Eckerle, works for Umbaugh and Associates and sometimes is the one who does contract work for the City.

A motion was made by Timothy Bell and seconded by Mayor Seitz to accept the conflict of interest disclosure statement submitted by Nancy Eckerle. Motion carried 2-0-1 with Bell and Seitz voting aye while Eckerle abstained.

ADJOURNMENT. There being no further business to come before the board, a motion was made by Nancy Eckerle and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 9:00 a.m.

The minutes were hereby approved ____ with X without corrections or clarification this 13th day of September, 2016.

Mayor Terry Seitz, Presiding Officer

Attest: _____
Juanita S. Boehm, Clerk-Treasurer